



# Minnesota Electronic Real Estate Recording Commission (ERERC)

<b>Date and Time Meeting Scheduled:</b>	May 24, 2011 1:30 PM	
<b>Meeting Location:</b>	400N State Office Building	
<b>Attendees:</b>	X – In attendance E – Excused NA – Not in Attendance	
	Teresa Bulver, US Bank	E
	Jeff Carlson, Indecomm Global Services	X
	Michael Cunniff, Hennepin County	X
	Bob Horton, Minnesota Historical Society	E
	Eileen Roberts, William Mitchell College of Law	X
	Pam Trombo, eRecording Partners Network	X
	Jeff Walker, Itasca County	E
	Kay Wrucke, Martin County	X
	Sally Olson, Staff - LCC	X
	Diane Henry-Wangensteen, Staff – LCC	E
<b>Observers/Guests in Attendance:</b>	Michelle Ashe, Sherburne County Kris Basilici, Carlton County Marty Henschel, Edina Realty Title Tom Kay, Hennepin County Dallen Miner, Simplifile Bill Mori, TriMin Jason Parker, Department of Revenue Bonnie Rehder, Clay County Rob Reitz, First American Title Insurance Company Jennifer Wagenius, Washington County Jinnelle Weis, Burnet Title  <i>Note: Others may have been in attendance but did not sign the attendance sheet.</i>	

## 1. Call To Order

The ERERC meeting was called to order by Mike Cunniff, Chair, at 1:37 pm. A quorum was present.

## 2. Approval of Minutes

Jason Parker requested the word “metro” be deleted from the sentence “Mr. Parker noted that a number of metro counties have indicated that they intend to enable e-recording rapidly” in the eCRV update. Jeff Carlson moved approval of the amended minutes. Kay Wrucke seconded the motion. Approved.

## 3. eCRV Update

Jason Parker, Department of Revenue, updated the Commission on the rollout of the eCRV project. He stated that he would be presenting on eCRV at the Minnesota Association of Assessing Officers conference on May 25, 2011. He also noted the Department is distributing post cards promoting that eCRV will be available December 1, 2011. Mr. Parker stated that he has received more inquiries from counties interested in adopting eCRV. He also stated they would like to get a few counties to production on version two before December 1, 2011. Mr. Parker stood for questions. Discussion ensued.

#### **4. Subcommittee Reports**

##### **a. Trusted Submitter**

There was no update from the Trusted Submitter Subcommittee.

##### **b. County Recording**

Kris Basilici gave an update on the work of the subcommittee. She requested members and stakeholders review the list of documents and inform the subcommittee of any documents that are not included on the list. Ms. Basilici will distribute the list of document types to recorders for review and Mr. Carlson will distribute the list to MLTA members for review. Comments should be submitted to ERERC staff by June 7, 2011.

#### **5. Recording packages**

Mr. Cunniff explained issues have been brought to his attention regarding e-recording packages that include mortgages and assignments within the current standards. Discussion ensued. It was decided to form a subcommittee to work on proposing standards for e-recording packages. Members of the subcommittee include: Michelle Ashe, Jeff Carlson, Mike Cunniff, Bill Mori, Dallen Miner, Bonnie Rehder, and Pam Trombo. Mr. Carlson will serve as chair of the subcommittee.

#### **6. Other Business Items**

Mr. Cunniff stated that he would be contacting the Minnesota Association of County Officers regarding the auditor-treasurer seat on the ERERC.

There being no further business, the meeting adjourned at 2:50 pm.

Respectfully submitted,

Michael Cunniff, Chair