



Minnesota Electronic Real Estate Recording Commission (ERERC)

Date and Time Meeting Scheduled:	March 18, 2010 1:30 PM	
Meeting Location:	MSRS Building, 60 Empire Drive, St. Paul MN	
Attendees:	X – In attendance E – Excused NA – Not in Attendance	
	Jeanine Barker, Lyon County	X
	Teresa Bulver, US Bank	E
	Jeff Carlson, US Recordings	X
	Michael Cunniff, Hennepin County	X
	Bob Horton, Minnesota Historical Society	X
	Eileen Roberts, William Mitchell College of Law	E
	Ryan Tangen, Becker County	X
	Pam Trombo, US Recordings	X
	Sally Olson, Staff - LCC	X
	Diane Henry-Wangensteen, Staff – LCC	X
Observers/Guests in Attendance:	Rob Reitz, First American Title Insurance Company Dallen Miner, Simplifile Lynnette Schrupp, McLeod County Kay Wrucke, Martin County <i>Note: Others may have been in attendance but did not sign the attendance sheet.</i>	

1. Call To Order

The ERERC meeting was called to order by Mike Cunniff, Chair, at 1:45 pm. A quorum was present.

2. Approval of the Agenda

Bob Horton moved approval of the agenda. Jeff Carlson seconded the motion. **The motion prevailed**

3. Approval of Minutes

Jeff Carlson moved approval of the February 18, 2010 meeting minutes. Bob Horton seconded the motion. **The motion prevailed.**

4. Terms of Committee Members

Mr. Cunniff explained the terms of the three public sector members will expire June 30, 2010. He requested staff send notice to the Minnesota Association of County Officers reminding them of the upcoming appointments.

5. Subcommittee Reports

a. Trusted Submitter

Mr. Carlson reported that the subcommittee did not meet this month. He also notified the Commission that they would be sending their first Dakota County deed with the eCRV within the week. Discussion ensued.

b. County Recording

Mr. Cunniff reviewed a document developed by Kris Basilici that reflects the

amount of electronic recordings done by county as a percentage. This document will also be included in the year-end report.

i. Model II Attribute & Schema Discussion

Mr. Cunniff advised the amended Model II standards and the schema has been posted to the ERERC website for public comment and there have been no comments to date. Discussion of the standards and schema ensued.

Jeff Carlson moved approval of the amended Model II standards and the Model II Schema v.1.0. If public comments are submitted, the model II attributes and schema may be reviewed at the April 15, 2010 meeting. **The motion prevailed.**

Mr. Cunniff recognized and thanked Pam Trombo, Kris Basilici, Larry Dalien and Dean Pass for all their efforts in developing the Model II standards and schema.

6. Year-end Report Discussion

Members reviewed an updated draft of the year-end report. Mr. Carlson reviewed changes to the private sector portion of the report. Ms. Henry Wangenstein reviewed updates to the eCRV section of the report submitted by Jason Parker. Mr. Cunniff advised staff to send the year-end report to members and stakeholders for comment after all the updates have been included.

7. Other Business

Kay Wrucke updated the commission on the PRIA conference. She stated that there were some good sessions including a session on Torrens and a session on bulk sales of county data. Discussion ensued.

8. Adjournment

There being no further business to discuss, Mr. Horton moved to adjourn the meeting. Mr. Carlson seconded the motion. **The motion prevailed.**

The meeting adjourned at 3:15 pm.

Respectfully submitted,

Michael Cunniff, Chair