



Minnesota Electronic Real Estate Recording Commission (ERERC)

Date and Time Meeting Scheduled:	Feb 18, 2010 1:30 PM	
Meeting Location:	MSRS Building, 60 Empire Drive, St. Paul MN	
Attendees:	X – In attendance E – Excused NA – Not in Attendance	
	Jeanine Barker, Lyon County	X
	Teresa Bulver, US Bank	X
	Jeff Carlson, US Recordings	X
	Michael Cunniff, Hennepin County	X
	Shawn Rounds, Minnesota Historical Society	X
	Eileen Roberts, William Mitchell College of Law	E
	Ryan Tangen, Becker County	E
	Pam Trombo, US Recordings	X
	Sally Olson, Staff - LCC	X
	Diane Henry-Wangenstein, Staff – LCC	X
Observers/Guests in Attendance:	Larry Dalien, Anoka County Bill Mori, TriMin Teresa Mitchell, Dakota County Rob Reitz, First American Title Insurance Company Dallen Miner, Simplifile Mark Monacelli, St. Louis County Dean Pass, West Central Indexing Lynnette Schrupp, McLeod County Sherrie Simpson, Hennepin County Jennifer Wagenius, Washington County Kay Wrucke, Martin County <i>Note: Others may have been in attendance but did not sign the attendance sheet.</i>	

1. Call To Order

The ERERC meeting was called to order by Mike Cunniff, Chair, at 1:36 pm. A quorum was present.

2. Approval of the Agenda

The proposed agenda was reviewed.

3. Approval of Minutes

Jeff Carlson moved approval of the January 21, 2010 meeting minutes. Teresa Bulver seconded the motion. **The motion prevailed.**

4. Subcommittee Reports

a. Trusted Submitter

Mr. Carlson reported that he had worked with Jinelle Weis on the trusted submitter portion of year-end report over the last month.

Ms. Barker inquired whether a lot of new companies are looking to e-record. Mr. Carlson stated that to his knowledge the same companies are e-recording. Discussion regarding prospective submitters ensued.

b. County Recording

Mr. Cunniff shared that Kris Basilici has been working diligently on the e-recording activities throughout the state for 2009 and most counties have submitted their data. He noted that it appears 2009 was a slightly better year than 2008. Larry Dalien suggested this information be included in the ERERC annual report to the legislature in the form of the percentages of the documents e-recorded.

c. Model II Attribute & Schema Discussion

Dean Pass, West Central Indexing, gave an overview of how he developed the schema from the spreadsheet developed by Pam Trombo. He noted that he took the spreadsheet and tied it directly to the PRIA Standard, version 2.4.1 schema. Mr. Pass stated the schema can be utilized by developers to ensure that what they are doing is acceptable in Minnesota. He explained he took PRIA's published schema and overlay the extension Minnesota approved onto it for each document type.

Mr. Cunniff stated the amended Model II standards and the schema would be posted to the ERERC website for public comment. The commission will discuss the approval of the amended Model II standards and the accompanying schema at the March 18, 2010 meeting.

5. Year-end Report Discussion

Members reviewed a draft of the year-end report. Mr. Cunniff thanked members and staff for contributing to report. Members reviewed each chapter of the report as well as the appendices and made updates as needed.

6. Adjournment

There being no further business to discuss, Ms. Barker moved to adjourn the meeting. Mr. Carlson seconded the motion. **The motion prevailed.**

The meeting adjourned at 3:47 pm.

Respectfully submitted,

Michael Cunniff, Chair